



Board Meeting
Minutes
December 14, 2016

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:15 pm by Ms. Clements, President, in the Large Meeting Room.

Present:

Ms. Clements
Ms. Greene
Pastor Horton
Mrs. Smith

Absent: Ms. Carr, Ms. Tharpe

Also in attendance: Jacqueline Spratt, Director of the Bellwood Public Library, Ashley Matthews, Business Manager/Administrative Assistant, and 12 members of the public.

Public Comment: Deborah Giles discussed an incident that occurred with Ms. Greene when she was obtaining signatures for her petition to be put on the ballot in order to become a Bellwood Library Trustee. Ms. Giles suggested that the board talk to Ms. Greene to let her know that what she did was wrong and that preventing her from getting signatures was illegal. In addition, Ms. Giles stated that she was disappointed in the board for the lack of a quorum to hold a board meeting since September 2016.

Gregory Stanton was grateful that the board had a quorum to hold the end of the year meeting. Mr. Stanton requested that the board address and answer his written public comment that he passed out during the September board meeting, specifically about the order of business that is carried out in regards to addressing the concerns of the public.

Ms. Greene addressed the incident she had with Ms. Giles, and stated that Ms. Giles was dishonest about preventing her from getting signatures.

A motion was made by Mrs. Smith, seconded by Ms. Greene to approve the regular board meeting minutes from September 14, 2016.
A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

Finance Committee Report:

A. Reports of Bills: #754, #754-A, #754-B; #755, #755-A, #755-B; #756, #756-A, #756-B:

The following reports of bills were submitted, copies of which are included as part of these minutes:

#754 (Bill List) in the amount of	\$ 58,066.74
#754-A (Payroll) in the amount of	\$ 45,552.76
#754-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 103,619.50
#755 (Bill List) in the amount of	\$ 71,322.32
#755-A (Payroll) in the amount of	\$ 46,615.21
#755-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 117,937.53
#756 (Bill List) in the amount of	\$ 48,337.80
#756-A (Payroll) in the amount of	\$ 50,082.64
#756-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 98,420.44

- 1. Transfer of Funds:** 100,000.00
- 2. Reinvestments:** None

A motion was made by Ms. Greene, seconded by Pastor Horton to accept the Finance Committee Reports.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

Other Committee Reports:

B. Administrative Committee Reports: Ms. Greene reported that Jessica Marshall and Mercedes Smith celebrated staff anniversaries both during the month of December.

C. Building and Grounds Committee: Ms. Greene reported that the remodeling of three of the four bathrooms have been completed. The soap dispensers and hand-blowers use sensors. The patrons have been very pleased with the update.

D. Public Relations and Legislative Committee: Mrs. Smith reported that the Chamber of Commerce hosted an event on Thursday, December 1, 2016 “Live2Lead; speakers John C. Maxwell who is a leadership expert and best-selling author and coach. According to their flyer the summit was designed to grow leadership, and help companies to connect with other influencers in the local community.

The Village of Bellwood has invited the library board of trustees to attend the ribbon cutting on December 22, 2016 at 11:00 am on the corner of 25th Union Pacific Railroad Crossing.

E. Planning and Development Committee: Pastor Horton reported that the Bellwood Library continues to attend the Lions Club Meetings whose goal is to help their local communities where help is needed. They help children who need eyeglasses and seniors who don't have enough to eat.

F. RAILS Committee: Ms. Clements reported that RAILS is offering a STEAM (Science, Technology, Engineering, Arts and Math) in a Library Online course that begins January 17, 2017. Evelina of Youth Services has agreed to take the four-week course. The program is designed to teach participants how to develop STEAM PROGRAMMING AT THE LIBRARY.

A motion was made by Mrs. Smith, seconded by Pastor Horton to approve the Consent Agenda. A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

A motion was made by Ms. Greene, seconded by Pastor Horton to table the Audit for the Fiscal Year Ending December 31, 2015 until the January 2017 meeting, so the auditor, Lou Karrison, can present the audit to the board.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

A motion was made by Ms. Greene, seconded by Mrs. Smith that the Board convenes into Closed Session under Section (C) (1) of the Open Meetings Act for the discussion of compensation at 8:07 p.m.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

A motion was made by Pastor Horton, seconded by Ms. Greene to reconvene to the regular session at 8:40 pm.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

A motion was made by Mrs. Smith, seconded by Ms. Greene to approve 2017 Budget with a three percent pay raise across the board, with the exception of the four newly hired employees.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Greene, Pastor Horton, Mrs. Smith

NAYS: 0

ABSENT: 2: Ms. Carr, Ms. Tharpe

The motion was carried by unanimous vote.

Communications: Mrs. Smith reminded the board of the annual Illinois Library Trustee Forum Workshop in February.

Mrs. Spratt invited the board to the Bellwood Chamber of Commerce's annual holiday party on December 16, 2016.

Unfinished Business: The board discussed changing the Board Meetings from the second Wednesday of the month to the third Tuesday of the month at the annual board meeting on January 11, 2017

New Business: None

Announcements:

Adjournment: A motion was made by Mrs. Smith to adjourn the meeting at 8:46 pm. A roll call was taken. All Ayes. The meeting was adjourned. Voice vote: All Ayes.

Ashley Matthews, Business Manager/ Administrative Assistant