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Regular Board Meeting Minutes
April 9, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:30 p.m.

Present:

Ms. Felicia Chase
Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Pastor Horton

Also in attendance: Library Director Amy Crump, Administrative Assistant Lili Savage There were three community members.

Library Attorney Dee Jarad arrived at 6:35 p.m.

Public Comment:

1. Congratulations to the library staff and trustees on the renovation project highlighted in the Reporter magazine. The library is getting noticed in a publication outside of Bellwood.
2. Were there any takeaways for the PLA Conference that can be shared with the community?
3. Questions were submitted regarding programming protocol.

A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the meeting minutes for March 12, 2024.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #844, 844-A, & 844-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#844 (Bill List) in the amount of	\$ 76,363.83
#844-A (Payroll) in the amount of	\$ 117,602.09
#844-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 193,965.92

A motion was made by Ms. Clements, seconded by Ms. Perez for approval of Bills-Reports #844, 844-A, & 844-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)
 - i. No report.
- b. Building and Grounds Committee (Chairman: Trustee Chase)
 - i. No report.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. No report
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. No report.
- e. Public Relations and Legislation Committee (President Smith for Chairman: Trustee Perez)
 - i. No report.

Unfinished Business: None

New Business:

a. The FY 2022 audit presentation with Mr. Karrison was started via conference call at 6:49 p.m. Several board members had a hard time hearing and understanding the explanations. Mr. Karrison will attend in person to the Library Board Meeting held on May 14, 2024 at 6:30 p.m. to continue his presentation.

b. A motion was made by Ms. Perez, seconded by Ms. Riales to approve an Intergovernmental

Agreement with Illinois Libraries Presents.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Discussion about having a survey of the library staff. The Board asked the Library Attorney about the survey and library attorney advised against the survey.

c. A motion was made by Ms. Chase, seconded by Mrs. Smith to approve the Administrative Committee to develop and implement an anonymous survey of staff on the daily operations.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Perez, Mrs. Smith, Mr. Stewart

NAYS: 2: Ms. Clements, Ms. Riales

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

d. Trustee Chase asked for the Best Management practices (BMPs) documentation. Director Crump responded that she will provide documentation.

Communication/Announcements: Trustee Chase read a statement to the board and community.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: A member of the public asked when the Book Bike was going to start, the route and insurance coverage.

Adjournment: Ms. Clements moved to adjourn the meeting, Ms. Perez seconded the motion. The meeting adjourned at 8:35 p.m.

A roll call was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Reginald Stewart, Secretary