

Bellwood Public Library

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Regular Board Meeting Minutes June 18, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:34 p.m.

Present:

Ms. Felicia Chase
Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Pastor Horton

Also in attendance: ABS Dept. Head Kara Spizzirri, Administrative Assistant Lili Savage, Business Manager Ashley Matthews and Library Attorney Dee Jarad. There were nine community members present.

Pastor Horton arrived at 6:35 p.m.

Public Comment:

1. The CPA audit report was hard to understand and is the library going to replace the current auditor?
2. What is the status of the Library Bookmobile?
3. There was a question about why a trustee's behavior at the April meeting and the treatment of Library Staff was not noted in the board's minutes.

Presentation by Stacks Consulting Group LLC for the Executive Director Search Services.
Presentation by Alma Advisory Group for the Executive Director Search Services via phone.
Presentation by HR Source for the Executive Director Search via phone.
Presentation by A Dose of Insight for the employee climate survey.

A motion was made by Ms. Perez, seconded by Ms. Clements to approve the meeting minutes for May 14, 2024.

A roll call vote was taken.

AYES: 7: Ms. Chase, Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mrs. Smith, Mr.

Stewart
NAYS: 0:
ABSTAIN: 0:
ABSENT: 0:
The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #846, 846-A, & 846-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#846 (Bill List) in the amount of	\$ 89,673.52
#846-A (Payroll) in the amount of	\$ 76,437.00
#846-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 166,110.52

A motion was made by Ms. Chase, seconded by Mr. Stewart for approval of Bills-Reports #846, 846-A, & 846-B. The Treasurer's Report will be filed for audit.
A roll call vote was taken.

AYES: 7: Ms. Chase, Ms. Clements, Pastor Horton, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart
NAYS: 0:
ABSTAIN: 0:
ABSENT: 0:
The motion passed.

Pastor Horton left the meeting at 7:50 p.m.

Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)
 - i. The committee met on June 14th and they went over the Executive Director Search proposals and will present to the board.
- b. Building and Grounds Committee (Chairman: Trustee Chase)
 - i. No report.
- c. Finance Committee (Chairman: Treasurer Clements)
 - i. No report
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. No report.
- e. Public Relations and Legislation Committee (President Riales for Chairman: Trustee Perez)
 - i. No report.

Unfinished Business: None

A motion was made by Ms. Chase, seconded by Ms. Clements that the board convene into Closed Session at 8:01 p.m. for:

Pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or specific volunteers of the public body or legal counsel for the public body, an pursuant to Section 2(c)(21) for discussion of minutes lawfully closed under the Act, whether for purposes of approval by the body of the minutes or semiannual review of the minutes as mandated by Section 2.06 of the Act.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Stewart to reconvene to the regular session at 8:53 p.m.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT:1: Pastor Horton

The motion passed.

New Business:

A motion was made by Ms. Clements, seconded by Mr. Stewart to appoint Kara Spizzirri, Head of Adult & Bibliographic Services as Interim Director for 90 days.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Mrs. Smith, seconded by Ms. Chase to increase Kara Spizzirri salary to \$80, 000 effective June 17, 2024 for 90 days.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton,

The motion passed.

A motion was made by Ms. Chase, seconded by Ms. Clements to designate Kara Spizzirri as the library's FOIA Officer and OMA Designee.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Mr. Stewart, seconded by Mrs. Smith to remove the former Director, Amy Crump from bank accounts and credit card and to add Interim Director Kara Spizzirri.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Stewart to approve the proposal from Stacks Consulting Group LLC for the library director search services.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Stewart to approve the proposal from A Dose of Insight for employee climate survey services.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Perez, Mrs. Smith, Mr. Stewart

NAYS: 2: Ms. Clements, Ms. Riales

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Perez to approve the FY2023 proposal and appoint Karrison LLC.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith

NAYS: 0:

ABSTAIN: 2: Ms. Chase, Mr. Stewart

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Chase to approve Resolution Relative to Non-Resident Library Card.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Stewart to approve Trustees travel expense from the April 2024 PLA Conference.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Ms. Clements, seconded by Mrs. Smith to approve closed session minutes from December 2023 thru April 2024, and determination does remain a need for confidentiality as to those minutes.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 1: Ms. Chase

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Discussion regarding Library Programming.

Communication/Announcements:

1. President Riales read a letter from the Office of the Secretary of State stating that Bellwood Public Library was awarded a Fiscal Year 2024 Public Library Per Capita grant in the amount of \$27, 901.67.
2. President Riales will be keeping the same chairman and committee members for 2024.

Public Comments: None

Adjournment: Ms. Clements moved to adjourn the meeting, Mr. Stewart seconded the motion. The meeting adjourned at 9:35 p.m. All voted by voice, Aye.

Reginald Stewart, Secretary