

Bellwood Public Library

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Regular Board Meeting Minutes November 12, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:33 p.m.

Present:

Ms. Felicia Chase
Ms. Mary Clements
Ms. Constance Riales
Mrs. Dorothy Smith
Mr. Reginald Stewart

Absent:

Ms. Maria Perez

Also in attendance: Interim Director/ABS Dept. Head Kara Spizzirri, Business Manager Ashley Matthews, and Administrative Assistant Lili Savage. There were three community members present.

Public Comment: None

Library Attorney Dee Jarad arrived at 6:35 p.m.

A motion was made by Ms. Chase, seconded by Ms. Clements that the board convene into Closed Session at 7:41 p.m. for:

Pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or specific volunteers of the public body or legal counsel for the public body.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Ms. Perez

The motion passed.

A motion was made by Ms. Chase, seconded by Mrs. Smith to reconvene to the regular session at 8:04 p.m.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT:1: Ms. Perez

The motion passed.

A motion was made by Ms. Clements, seconded by Mrs. Smith to approve the meeting minutes for October 8, 2024 and approve the minutes for October 23, 2024 with noted correction.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #851, 851-A, & 851-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#851(Bill List) in the amount of	\$ 47,959.33
#851-A (Payroll) in the amount of	\$ 71,689.64
#851-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 119,658.97

A motion was made by Ms. Chase, seconded by Mr. Stewart for approval of Bills-Reports #851, 851-A, & 851-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

The motion passed.

Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)
 - i. The chairman stated that at the December Board meeting, results from the climate survey will be available.

- b. Building and Grounds Committee (Chairman: Trustee Chase)
 - i. No report.

- c. Finance Committee (Chairman: Treasurer Clements)
 - i. No report
- d. Planning and Development Committee (Chairman: Secretary Stewart)
 - i. No report.
- e. Public Relations and Legislation Committee (President Riales for Chairman: Trustee Perez)
 - i. No report.

Unfinished Business: None

New Business:

A motion was made by Ms. Chase, seconded by Mrs. Smith to amend FY2025 Budget & FY2024 to appropriate \$20,000 from Building Site fund and move into the Special Reserve fund. A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Smith to amend the FY2024 with a 1% increase for a total of \$2,368,292.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith

NAYS: 1: Mr. Stewart

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

The motion passed.

A motion was made by Ms. Chase, seconded by Ms. Smith for acceptance of FY 2023 Audit Report with Mr. Karrison ending December 31, 2023.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

A motion was made by Ms. Chase, seconded by Mr. Stewart approval the hiring of Heather-Marie Montilla for the Library Director position effective November 18, 2024 at \$100,000 plus benefits, health, retirement, etc.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

The motion passed.

A thank you was given to Interim Director Kara Spizzirri for the excellent job!

A motion was made by Mrs. Smith, seconded by Ms. Clements for approval of the close date for Library Director search effective immediate.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Ms. Perez

Communication/Announcements: Naomi Taylor is moving to Tennessee after eleven years at the Bellwood Public Library.

Library Director's Report: The report is posted on the Bellwood Public Library's web page.

Public Comments: Question was asked if and when the new director will be announced to the village and if possible to have a meet and greet.

Adjournment: Mrs. Smith moved to adjourn the meeting, Ms. Clements seconded the motion. The meeting adjourned at 8:45 p.m. All voted by voice, Aye.

Reginald Stewart, Secretary