

## **Bellwood Public Library**

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600 Bohland Avenue  
Bellwood, Illinois 6010708) 547-7393  
Fax (708) 547-9352  
TDD (708)547-7475

[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)

### Regular Board Meeting Minutes October 8, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:34 p.m.

Present:

Ms. Felicia Chase  
Ms. Mary Clements  
Ms. Constance Riales  
Mrs. Dorothy Smith  
Mr. Reginald Stewart

Absent:

Pastor Horton  
Ms. Maria Perez

Also in attendance: ABS Dept. Head Kara Spizzirri, Administrative Assistant Lili Savage, and Library Attorney Dee Jarad. There were two community members present.

Public Comment: None

A motion was made by Mrs. Smith, seconded by Mr. Stewart that the board convene into Closed Session at 6:37 p.m. for:

Pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or specific volunteers of the public body or legal counsel for the public body.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Chase to reconvene to the regular session at 7:30 p.m.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT:2: Pastor Horton, Ms. Perez

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Riales to approve the meeting minutes for September 25, 2024.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

### **Finance Committee Report:**

Ms. Clements gave the finance report which included: Reports of Bills: #850, 850-A, & 850-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#850 (Bill List) in the amount of	\$ 46,203.86
#850-A (Payroll) in the amount of	\$ 70,459.59
#850-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 116,663.45

A motion was made by Ms. Chase, seconded by Ms. Clements for approval of Bills-Reports #850, 850-A, & 850-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

### **Other Committee Reports:**

- a. Administration Committee (Chairman: Trustee Clark-Smith)
  - i. The chairman thanked Trustee Chase for writing the survey statement that was sent out to the staff on September 30<sup>th</sup> .
- b. Building and Grounds Committee (Chairman: Trustee Chase)
  - i. No report.
- c. Finance Committee (Chairman: Treasurer Clements)
  - i. No report

- d. Planning and Development Committee (Chairman: Secretary Stewart)
  - i. No report.
- e. Public Relations and Legislation Committee (President Riales for Chairman: Trustee Perez)
  - i. No report.

Unfinished Business: None

New Business:

A motion was made by Ms. Chase, seconded by Ms. Clements for approval of candidate interviews for position of Library Director on October 23, 2024 from 6:00-9:00 pm.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

A motion was made by Mr. Stewart, seconded by Ms. Chase for approval of 2025 holiday closing dates.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

A motion was made by Ms. Clements, seconded by Ms. Smith for approval of board travel expenses relative to 2024 ALA conference.

A roll call vote was taken.

AYES: 5: Ms. Chase, Ms. Clements, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Pastor Horton, Ms. Perez

The motion passed.

**Communication/Announcements:** None

**Library Director's Report:** The report is posted on the Bellwood Public Library's web page.

**Public Comments:** None

**Adjournment:** Ms. Clements moved to adjourn the meeting, Ms. Chase seconded the motion. The meeting adjourned at 7:49 p.m. All voted by voice, Aye.

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Reginald Stewart, Secretary