

Director's Report September 2024

Administration

Prepared by Kara Spizzirri, Interim Library Director

Patron Visits: In September, the library had 2,031 visitors.

Adult & Bibliographic Services Report

Prepared by Kara Spizzirri, ABS Department Head

Reference Questions

	In Person	Email/Chat	Phone	TOTAL
September 2023	240	2 email/4 chat	126	372
October 2023	112	5 email/4 chat	63	184
November 2023	86	3 email/0 chat	45	134
December 2023	99	2 email/1 chat	43	145
January 2024	122	1 email/6 chat	77	206
February 2024	134	5 email/2 chat	52	193
March 2024	158	1 email/8 chat	61	228
April 2024	115	2 email 15 chat	67	199
May 2024	129	3 email/7 chat	59	198
June 2024	124	5 email/9 chat	53	191
July 2024	154	2 email/6 chat	78	240
August 2024	146	1 email/5 chat	79	231
September 2024	129	2 email/3 chat	67	201

Adult Services Programming

Tuesday	9/3/2024	1:00	Computer Basics	1
Tuesday	9/3/2024	6:30	Book Club	6
Wednesday	9/4/2024	11:00	Chair Yoga	14
Wednesday	9/4/2024	7:00	Open Mic	9
Thursday	9/5/2024	6:00	Yoga	11
Saturday	9/7/2024	10:00	Zumba	15
Monday	9/9/2024	6:30	Free & Cheap	6
Wednesday	9/11/2024	11:00	Chair Yoga	12
Thursday	9/12/2024	6:00	Yoga	11
Saturday	9/14/2024	10:00	Zumba	15
Monday	9/16/2024	6:30	Free & Cheap	6

Tuesday	9/17/2024	1:00	Computer Basics	2
Tuesday	9/17/2024	5:30	Bingo	5
Wednesday	9/18/2024	11:00	Chair Yoga	14
Wednesday	9/18/2024	7:00	Alebrije	7
Thursday	9/19/2024	3:00	Computer Practice	1
Thursday	9/19/2024	6:00	Yoga	14
Thursday	9/19/2024	7:00	Nobody's Foll	3
Saturday	9/21/2024	10:00	Zumba	12
Tuesday	9/24/2024	1:00	Computer Basics	1
Wednesday	9/25/2024	11:00	Chair Yoga	15
Thursday	9/26/2024	6:00	Yoga	14
Saturday	9/28/2024	10:00	Zumba	12
			Total Attendance	206

Website: 946 users viewed the website 1,620 times

Computers: 711

Printing

Black & White	3877
Color	482
Wireless Printing	854
Total	4213

Download and Streaming Services

- Patrons across all platforms: 134 patrons
- Checkouts across all platforms: 575 checkouts
 - Media on Demand: 65 patrons (8 new) 183 Checkouts
 - Hoopla: 65 patrons (8 new) 335 Checkouts
 - Comics Plus: 0 patron 0 Checkouts
 - Kanopy: 4 patrons 57 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	15	11	6	13	4	1	31						81
Business Source Premiere	11	11	2	13	18		2						37

Youth Services Report

Prepared by Sophia Brown, Youth Services Department Head

Weekly Programs

Monday Craft Club

September 9 – 18 participants

September 16– 24 Participants

September 23 – 27 Participants

September 30 – 16 Participants

Thursday Morning Storytime

September 5 – 4 children and 2 adults

September 12 – 12 and 6 adults

September 17 – 8 children and 4 adults

September 25 – 8 children and 4 adults

Sensory Storytime

Saturday, September 14 – 2 participants

Trivia Day

Tuesday, September 10 – 2 participants

Cool Kids Cook on Fridays

July 12 - 19 children and 7 adults

June 26 – 14 children and adults

Book Discussion and Treats

Wednesday, September 4 – No participants

Wednesday, September 18 – 2 participants

Read to a Therapy Dog

Thursday, September 20 – No Participants

Special Programs

Family Lego Challenge

Wednesday, September 11– 8 participants

Weekly Game Board

43 participants

Weekly Scavenger Hunts

42 completed scavenger hunt sheets

Back to School Bash

Tuesday, September 17 - 65 Participants

Tiana, Tea and Tiara's

Saturday, September 21 – 18 participants and 8 adults

Hispanic Heritage Celebration

Monday, September 23 – 13 participants

National Library Card Sign up Month

21 students received library cards and a free book and gift.

UIC Cooking Class

Tuesday, September 24 – no participants

Collection Development

93 Picture and Juvenile Fiction Books purchased

24 Spanish Books purchased

65 Picture and Juvenile Fiction Books deleted

32 Spanish books deleted

Volunteer Activities for September 2024

Prepared by Delores Sanders

In September, we welcomed three new volunteers

Amy Guzman completed 8 community service hours working in the Patron Services Department for 2 weeks. She is responsible for placing damage slips or issues slips in books.

Machereaux DeFranco completed 3 community service hours working in the Patron Services Department for 1 week. He is also responsible for placing damage slips or issues slips in books.

Persephone Lebron completed 6 community service hours working in the Adult and Bibliographic Services for 1 week. She is working on the DVD project with Rosemary.