

**Director's Report  
October 2024**

**Administration**

Prepared by Kara Spizzirri, Interim Library Director

Patron Visits: In October, the library had 2,028 visitors.

**Adult & Bibliographic Services Report**

Prepared by Kara Spizzirri, ABS Department Head

Reference Questions

	<b>In Person</b>	<b>Email/Chat</b>	<b>Phone</b>	<b>TOTAL</b>
September 2023	240	2 email/4 chat	126	372
October 2023	112	5 email/4 chat	63	184
November 2023	86	3 email/0 chat	45	134
December 2023	99	2 email/1 chat	43	145
January 2024	122	1 email/6 chat	77	206
February 2024	134	5 email/2 chat	52	193
March 2024	158	1 email/8 chat	61	228
April 2024	115	2 email 15 chat	67	199
May 2024	129	3 email/7 chat	59	198
June 2024	124	5 email/9 chat	53	191
July 2024	154	2 email/6 chat	78	240
August 2024	146	1 email/5 chat	79	231
September 2024	129	2 email/3 chat	67	201
October 2024	132	3 email/7 chat	73	215

Adult Services Programming

Tuesday	10/1/2024	6:30	Book Club	7
Wednesday	10/2/2024	11:00	Chair Yoga	14
Thursday	10/3/2024	6:00	Yoga	11
Saturday	10/5/2024	10:00	Zumba	10
Wednesday	10/9/2024	11:00	Chair Yoga	13
Wednesday	10/9/2024	2:00	Computer Basics	1
Thursday	10/10/2024	6:00	Yoga	12
Friday	10/11/2024	10:30	Senior Social Hour	3
Saturday	10/11/2024	10:00	Zumba	11
Tuesday	10/15/2024	1:00	Computer Basics	1

Tuesday	10/15/2024	5:30	Bingo	5
Tuesday	10/15/2024	6:30	Wills & Trusts	13
Wednesday	10/16/2024	7:00	Cooking Demo	8
Thursday	10/17/2024	3:00	Computer Practice	1
Thursday	10/17/2024	6:00	Yoga	13
Saturday	10/19/2024	10:00	Zumba	14
Saturday	10/19/2024	2:30	Karaoke	13
Wednesday	10/23/2024	11:00	Chair Yoga	15
Thursday	10/24/2024	6:00	Yoga	11
Saturday	10/25/2024	10:00	Zumba	14
Saturday	10/25/2024	1:00	Carved Erasers	3
Wednesday	10/30/2024	11:00	Chair Yoga	12
Thursday	10/31/2024	6:00	Yoga	15
			<b>Total Attendance</b>	<b>220</b>

Website: 952 users viewed the website 2,011 times

Computers: 754

Printing

Black & White	3989
Color	436
Wireless Printing	1309
<b>Total</b>	<b>5734</b>

Download and Streaming Services

- Patrons across all platforms: 150 patrons
- Checkouts across all platforms: 706 checkouts
  - Media on Demand: 64 patrons (5 new) 223 Checkouts
  - Hoopla: 81 patrons (5 new) 453 Checkouts
  - Comics Plus: 1 patron 1 Checkouts
  - Kanopy: 4 patrons 29 Streams

Database Usage

	J	F	M	A	M	J	J	A	S	O	N	D	YTD
Academic Search Premier	15	11	6	13	4	1	31			8			81

Business Source Premiere	11	11	2	13	18		2			8			37
Consumer Health Complete	0	0	0	0									0
Consumer Reports	0	0	0	0					6	2			0
Core Collection	0	0	4	5									9
Flipster	11	4	0	0	1								16
Gale Courses	27	22	23	70	53	54	76	16	22	41			341
HeritageQuest	0	0	0	0	2	2	0	45					49
History Reference Ctr	4	0	0	1		4	31			8			40
Hobbies & Crafts Ref Ctr	0	16	0	0	1					14			17
Legal Reference Ctr	2	1	0	0	5								3
Literary Reference Ctr	28	17	3	17	21	13	2			8			101
Masterfile Complete	27	41	2	34	15	2	12			10			133
MEDLINE	0	0	0	0									0
Newsbank	0	0	0	0									0
NoveList Plus	35	27	4	2	6			25					99
NoveList Plus K-8	11	19	2	0	2			12					46
NuWav Legal Documents	7	10	8	4	4	2	5	2	4	5			42
Points of View Reference Ctr	9	9	3	60	17	1	20			8			119
ReferenceUSA	0	0	0	0									0
Science Ctr Reference	0	0	2	2	4	5	3			8			16
Weiss Financial Ratings	4	7	5	5	5		1		8	4			27
Successful Retrieval	659	545	644	753	656	612	592	651		676			5112
Use of Electronic Material	191	262	106	279	157	84	183	100		124			1362

## **Youth Services Report**

Prepared by Sophia Brown, Youth Services Department Head

### **Weekly Programs**

#### **Tuesday Drop in Craft Club**

October 1 – 7 participants  
October 8 – 12 participants  
October 15 – 12 participants  
October 22 – 7 participants  
October 31 (Halloween) – 32 participants

#### **Thursday Morning Storytime**

October 3 – 9 participants  
October 10 – 10 participants  
October 17 – 8 participants  
October 24 – Cancelled  
October 31 – 6 participants

#### **Tutoring Sessions**

October 1 - 2 participants  
October 8 – No participants  
October 10 – 10 participants  
October 15 – No participants  
October 17 – 8 participants  
October 22 – No participants  
October 27 – No participants  
October 29 – No participants  
October 31 – No participants

### **Special Programs**

**Movie Day** – October 7 – 8 participants

#### **Sensory Storytime**

Saturday, October 12 - 0

#### **Trivia Day**

Tuesday, October 8 – 0 participants

#### **Book Discussion and Treats**

Wednesday, October 2 – No participants  
Wednesday, October 16 – No participants

**Read to a Therapy Dog**

Friday, October 18 – 8 participants

**Mindfulness Monday**

Monday, October 21 – 4 participants

**Weekly Scavenger Hunts**

68 completed scavenger hunt sheets

**Community Karaoke**

Saturday, September 26 -

**Puppet Program**

Monday, October 28 – 9 participants

**Lincoln Primary Fieldtrip**

Wednesday, October 30 – 16 students and 3 teachers

**Fall Festival**

Thursday, October 31 – 56 participants

**Collection Development**

34 Picture and Juvenile Fiction Books purchased

**Teen Programs****No Carving Pumpkin Decorating –**

Wednesday, October 2 - 9 participants

**Game Day Friday**

Friday, October 4 – 2 participants

**Roblox Creation - Thursdays**

Thursday - October 3 – 2

Thursday - October 10 – 2

Thursday - October 17 – 0

Thursday - October 24 – 3

Thursday - October 31 – 1

**Dream Academy Vision Board**

Friday, October 11 – 5 participants

**Triton Info Session**

Tuesday, October 22 – No participants

**Steam Wednesdays**

Wednesday, October 23 – 2 participants

**UIC Cooking Classes**

Wednesday, October 30 – 5 participants

**PAEC Fieldtrip**

Monday, October 21 – 16 teens and 4 Teachers

**October Teen Drop in Craft Corner – 105****Volunteer Activities for September 2024**

Prepared by Delores Sanders

In October, we welcomed three volunteers

Amy Guzman completed 14 community service hours working in the Patron Services Department for 4 weeks. She is responsible for placing damage slips or issues slips in books.

Machereaux DeFranco completed 8.50 community service hours working in the Patron Services Department for four weeks. He is also responsible for placing damage or issue slips in books.

Persephone Lebron completed 16 community service hours working in the Adult and Bibliographic Services for four weeks. She is currently working on the DVD project with Rosemary.