

## **Bellwood Public Library**

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[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)

### Special Board Meeting Minutes December 16, 2024

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:30 p.m.

Present:

Ms. Mary Clements  
Ms. Maria Perez  
Ms. Constance Riales  
Mrs. Dorothy Smith  
Mr. Reginald Stewart

Absent:

Ms. Felicia Chase

Also in attendance: Director Heather Montilla, Administrative Assistant Lili Savage and Library Attorney Dee Jarad (by phone). There were one community members present.

Public Comment: NONE

A motion was made by Mr. Stewart, seconded by Ms. Clements that approval for the transfer of funds from general fund account for \$400,000 into the Special Reserve Building and Site fund account.

A roll call vote was taken.

AYES: 5: Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Ms. Chase

The motion passed.

7:00 p.m. President Riales left the meeting. Vice-President Ms. Perez presided over the rest of the meeting.

A motion was made by Mr. Stewart, seconded by Mrs. Smith to approve Noble Tech LLC with amended terms and conditions revised by counsel.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT:2: Ms. Chase, Ms. Riales

The motion passed.

A motion was made by Mr. Stewart, seconded by Ms. Clements that designated the Library Director Heather Montilla as FOIA Officer & OMA Designee.

A roll call vote was taken.

AYES: 4: Ms. Clements, Ms. Perez, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 2.: Ms. Chase, Ms. Riales

The motion passed.

**Public Comments:** Library is doing a great job! There should be training class for staff on basic computer applications. The newly remodel library is beautiful!

**Adjournment:** Mr. Stewart moved to adjourn the Special Board meeting, Ms. Clements seconded the motion. The meeting adjourned at 7:53 p.m. All voted by voice, Aye.

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Reginald Stewart, Secretary