



## Regular Board Meeting Minutes February 11, 2025

Ms. Riales, President, called the Bellwood Public Library Board of Trustees meeting to order at 6:30 p.m.

### Present:

Ms. Felicia Chase  
Ms. Mary Clements  
Ms. Constance Riales  
Mr. Reginald Stewart

### Absent:

Ms. Maria Perez  
Mrs. Dorothy Smith

Also in attendance: Director Heather Montilla, Business Manager Ashley Matthews, Administrative Assistant Lili Savage, Library Attorney Dee Jarad (on phone) and one community member present.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the meeting minutes for January 14, 2025.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Perez, Mrs. Smith

The motion passed.

### Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #854, 854-A, & 854-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#854 (Bill List) in the amount of	\$ 42,041.34
#854-A (Payroll) in the amount of	\$ 110,722.41
#854-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 152,763.75

A motion was made by Ms. Clements, seconded by Mr. Stewart for approval of Bills-Reports #854, 854-A, & 854-B. The Treasurer's Report will be filed for audit.

A roll call vote was taken.

# Bellwood Public Library

600 Bohland Avenue  
Bellwood, Illinois 60104  
(708) 547-7393  
Fax (708) 547-9352

[www.bellwoodlibrary.org](http://www.bellwoodlibrary.org)



AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Perez, Mrs. Smith

The motion passed.

## Other Committee Reports:

- a. Administration Committee (Chairman: Trustee Clark-Smith)  
No report
- b. Building and Grounds Committee (Chairman: Trustee Chase)  
A meeting will be set up regarding the ramp.
- c. Finance Committee (Chairman: Treasurer Clements)  
No report
- d. Planning and Development Committee (Chairman: Secretary Stewart)  
No report.
- e. Public Relations and Legislation Committee (President Riales for Chairman: Trustee Perez)  
No report.

Unfinished Business: None

## New Business:

A motion was made by Ms. Chase, seconded by Mr. Stewart to approve Hanover's proposal for BPL's General Liability, Property & Other Insurance Coverage contingent upon the results of LIRA's proposal not to exceed approximately \$23,639. If LIRA offers a competitive proposal, then a special board meeting will be held to decide the best choice prior to February 27, 2025.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Perez, Mrs. Smith

The motion passed.

A motion was made by Ms. Chase, seconded by Mr. Stewart to approve Illinois NFP Audit & Tax, LLP firm's proposal for the FY's 2024-2026.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Perez, Mrs. Smith

The motion passed.

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A motion was made by Ms. Chase, seconded by Ms. Clements to approve reducing the fax fee from \$1.00 to 25 cents.

A roll call vote was taken.

AYES: 4: Ms. Chase, Ms. Clements, Ms. Riales, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 2: Ms. Perez, Mrs. Smith

The motion passed.

Communication/Announcements: None

Library Director's Report: The report is posted on the Bellwood Public Library's web page.

Public Comments: Questions regarding notary services, social worker and ICE.

Adjournment: Ms. Clements moved to adjourn the meeting, Ms. Chase seconded the motion. The meeting adjourned at 7:53 p.m. All voted by voice, Aye.

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Reginald Stewart, Secretary